



Candidacy Form & Requirement Documents

December 2, 2025 Board of Retirement Election

Any active general member of SBCERA, with the exception of those specified in Section IV. D of [SBCERA General Policy No. 006 \(Board of Retirement Election\)](#), is eligible to run for the General member seat of the Board. Any retired member of SBCERA is eligible to run for the Retired Member seat or the Alternate Retired Member seat of the Board.

During the period outlined in the Election Calendar at www.SBCERA.org/Elections, qualified applicants may pursue election to a seat on the Board of Retirement by completing the form below and submitting all required documentation. All fully executed forms must be filed electronically by submitting them here during the period outlined in the Election Calendar. In person filing will not be accepted at SBCERA offices.

Declaration of Candidacy

Instructions:

1. Upon completing and signing this form, the Candidate acknowledges that, if elected, they are committed to serving out their term by, at a minimum, attending and participating at SBCERA Board and Committee meetings.
2. Candidate must designate the seat to which the candidate seeks election.
3. A candidate may not be certified for more than one seat on the Board of Retirement.
4. A \$350 fee to file for candidacy is required. Failure to pay the candidate filing fee by the deadline outlined in the published election calendar shall result in the candidate being disqualified. The candidate filing fee is non-refundable and must be received by, or postdated, no later than the filing deadline outlined in the published election calendar. Checks must be made payable to SBCERA in the amount of \$350 and sent to: **SBCERA, Attention - Elections, 348 W. Hospitality Lane, 1st Floor, San Bernardino, CA 92408**

I hereby declare myself a candidate for this election to the office indicated below and I hereby certify my willingness to serve on the San Bernardino County Employees' Retirement Association Board:

Full Name*

Enter your full name

Board office*

Select the Board Office for which you are running

Term end date*

Name of Agency or Retired*

Agency you currently work for or "retired" if retired

Candidate Statement

Information contained in the Candidate Statement is the responsibility of the candidate, and SBCERA accepts no responsibility of its validity or its contents. Except as provided in Section XIV – Protection of Member Privacy, of [SBCERA General Policy No. 006 \(Board of Retirement Election\)](#). The Candidate Statement must adhere to the following guidelines:

1. Shall not be any more than 250 words in length. Words shall be counted as provided in California's Elections Code Section 9.
2. May include the name, occupation of the candidate, and a brief description of the candidate's education, qualifications, and platform for the position.
3. Shall not in any way make reference to other candidates for that office or to another candidate's qualifications, character or activities.
4. Shall not include the candidate's political party affiliation, nor membership or activity in partisan political organizations.
5. Candidate Statements may be withdrawn and changed until the filing deadline outlined in the published Election Calendar. Candidate Statements shall remain confidential until the expiration of the filing deadline.
6. SBCERA's CEO shall not cause to be printed or circulated any Candidate Statement that they determine to include any prohibited reference. If the CEO, in consultation with Chief Counsel, determines that the Candidate Statement violates these provisions, the CEO shall inform the candidate. The candidate will have one business day to resubmit a Candidate Statement that conforms to these provisions.
7. The Candidate Statement shall be included as a part of the ballot in the same formatting that it is received from the candidate (capitalization, bold, underline, etc.), except that it may be reformatted to the block format. Additionally, the statement will not be edited for grammar and punctuation.

Candidate Statement

Write your statement!

Word count: 0; Character count: 0

☐ Check this box if you elect not to file a candidate statement

Ballot Designation

If the candidate does not submit a Ballot Designation, no designation will be printed on the ballot for that candidate.

A ballot designation shall include the candidate's name as it is to appear on the ballot, and, at the option of the candidate, one of the following designations to be printed immediately after or below their name on the ballot:

1. No more than three words designating either the current principal professions, vocations, or occupations of the candidate, or the principal professions, vocations, or occupation of the candidate during the calendar year immediately preceding the filing of nomination documents;
2. The word incumbent or incumbent alternate if the candidate is a candidate for the same office which s(he) holds at the time of filing the nomination papers and was elected to that office by a vote of the members.

SBCERA's CEO shall not accept a ballot designation that violates the restrictions set forth above. If SBCERA's CEO finds the designation in violation, s(he) shall notify the candidate.

Name as it is to appear on ballot*

Ballot Designation*

Email*

Phone Number*

Home Address*

Board office*

Select Board office for which you are running

Required Documentation

The following items must be included to submit a completed candidate packet:

Valid form of identification

No files selected

Open file browser

Copy of a valid form of identification (i.e. Drivers license, US Passport, US Military card)0 / 1

Check payable

No files selected

Open file browser

Photo of a check payable to SBCERA in the amount of \$350 to cover filing fees0 / 1

To the best of my knowledge and belief, the above requested ballot designation(s) represent my true principal profession(s), vocation(s), and/or occupation(s) that I am entitled to use as my ballot designations. I certify that all information I provided, in this Candidacy packet, is true and correct.

SAMPLE

Signature*

✕ Cancel

Enter your signature!

Submit