

First Things First - Create an Account

Before you can login, you'll need to verify that you're an SBCERA member and set up your account. Follow the instructions below to get your account up and running in just a few minutes.

Step 1

Visit: SBCERA.org/mySBCERA

Step 2

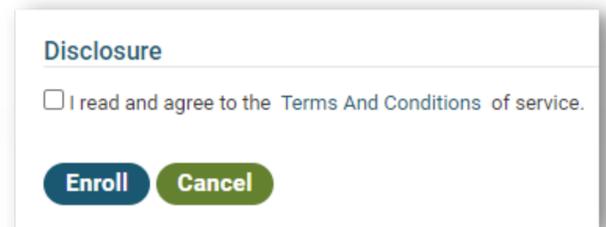
Click **Enroll** to create a mySBCERA account

Step 3

Fill out **verifying information** including Challenge Questions

Step 4

Read and accept the **Terms and Conditions** to create your account



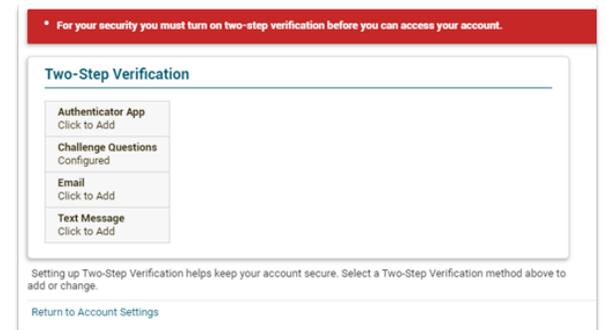
Two-Step Verification

For your security, you will be prompted to set up **two-step verification** in your mySBCERA account.

Step 5

In addition to setting up challenge questions, you will need to set up **one** additional verification option from the following choices: (1) Email Notification, (2) Text Message, or (3) Authenticator App. **You are not required to set up more than one of these options.**

Note: If you select the Authenticator App as one of your options, you must first download an Authenticator App from your App store.



Update Your Email

You can update your email in mySBCERA.

Email

1. Go to the **Account Settings** option in the menu
2. Add a new address or update an existing address
3. Click Update

Estimate a Benefit

Navigate to the **Estimate a Benefit** option in the menu to get a customized retirement benefit estimate.



Other Features in mySBCERA

mySBCERA has a number of features you can access 24 hours a day, seven days a week on your computer or mobile device.



- View your account summary
- See your contact and beneficiary information
- Register for webinars
- Find pre-filled forms for a variety of account activities
- Elect eDelivery to view member statements and more in your online portal

Additional Help

For additional questions about mySBCERA, you can call us at (909) 885-7980 or send us a message at MemberServices@SBCERA.org.